



General Meeting Minutes

September 13, 2023

6-7 p.m.

Zoom

- **Call to Order**
- Meeting was called to order at 6:03 p.m. and was presided over by Della Graham and meeting minutes were recorded by Celeste Dimichina
 - A motion to amend the agenda to reflect addition of “General Election Recommendations” in New Business was made by Marsha Manning and seconded by Celeste Dimichina - the motion was carried unanimously
- In attendance:
 - Della Graham - President
 - Katie Davidson - Vice President
 - Wendy Bukoski - Vice President
 - Kate Fernald - Treasurer
 - Celeste Dimichina - Secretary
 - Sara De La Fuente
 - Terri Niles
 - Marsha Manning
 - Pete Aller
 - Chrystal
- **Approval of meeting agenda and the July 12, 2023 General Member Meeting Minutes**
 - Move to approve meeting agenda - a motion was made by Marsha Manning and seconded by Kate Fernald - the motion was carried unanimously.
 - A move to approve meeting minutes from July 12 = a motion was made by Marsha Manning and seconded by Kate Fernald - the motion was carried unanimously.
- **President’s Report**
 - A discussion surrounding voting to approve the bylaws, and who is eligible to vote to approve them - those eligible to vote are members in good standing – meaning they have paid their membership dues at least 60 days ago.
 - Currently, based on our membership list provided to our president today, we have 35 members, 33 of which are eligible to vote.
 - As written in our Bylaws, a quorum is achieved when 10% of our voting body is present at a general meeting, which is 3.5 people.

- Della shared a confirmation that we will be holding all future general member meetings at Loowit Brewing Company going forward. Big thanks to our vice chair, Katie Davidson for working diligently to find us a home. Loowit has reserved us beginning at our next General Meeting on November 8th through September 2024 at no charge!

- **Treasurer's Report**
 - Kater Fernald provided an update: as of Sept. 11, 2023 we have a bank balance of \$5,012
 - We are still being charged twice monthly for Zoom
 - 35 members in good standing
 - \$58 in expenses
 - 1 new member donation

- **Old Business**
 - N/A

- **New Business**
 - Della requested a motion to approve the Bylaws with nine articles to cover and vote on - Marsha Manning motioned to approve, and seconded by Kate Fernald - the motion was carried unanimously.

 - **Bylaw Update Review**
 - An overview of our Bylaws process up to now: Our bylaws committee was established on January 21, 2023 during the January general meeting and is chaired by Wendy Bukoski.
 - On February 27, 2023 we emailed calling for committee members, followed by a second call for members during our March 8, 2023 general meeting.
 - April – June 2023, the Bylaws committee worked on updates.
 - June 28, 2023, the first raft was set to the Executive Board
 - July 12, 2023, the body was notified during our general meeting that the Bylaw updates would be reviewed and voted on during the September 13, 2023 meeting.
 - August 15, 2023, the draft was sent to the body ahead of this review
 - We have 9 articles and a cover page to review, and we are going to vote on each of them.
 - UPDATES
 - Cover Page – Pretty straightforward. It is adding a signature page and relevant information regarding our organization. May I get a motion to approve the cover page?
 - Article 1 – Recognizing our acronym so we can use it going forward. May I get a motion to approve Article 1
 - Katie Davidson motioned to approve - it was seconded by Marsha Manning - the motion was carried unanimously
 - Article 2 – Changing from letters to numbers. May I get a motion to approve Article 2

- Kate Fernald motioned to approve - seconded by Katie Davidson - the motion was carried unanimously
- Article 3 – Notating the sub sections and changing from set dues to voted on at the beginning of the year. May I get a motion to approve Article 3
 - Marsha Manning motioned to approve - seconded by Katie Davidson - the motion was carried unanimously
- Article 4 – Notating sub sections, changing from President to Chair, and adding resignation and removal sections. May I get a motion to approve Article 4
 - Kate Fernald motioned to approve - seconded by Marsha Manning - the motion was carried unanimously
- Article 5 – Notating sub sections, changing from President to Chair, and putting committees in table format. May I get a motion to approve Article 5
 - Marsha Manning motioned to approve - seconded by Katie Davidosn - the motion was carried unanimously
- Article 6 – Notating sub sections, changing President to Chair, and adding some language about the officers dying, and adding the Second Vice Chair. The Second VC position was added at the November 2022 meeting and was meant to help alleviate duties of the Chair, Secretary, and VC. For example, social media presence, attending meetings, etc. May I get a motion to approve Article 6
 - Marsha Manning motioned to approve - seconded by Kate Fernald - the motion was carried unanimously
- Article 7 – Notating sub sections. May I get a motion to approve Article 7
 - Terri Niles motioned to approve - seconded by Kate Fernald - the motion was carried unanimously
- Article 8 – Capitalizing Bylaws. May I get a motion to approve Article 8
 - Terri Niles motioned to approve - seconded by Kate Fernald - the motion was carried unanimously
- Article 9 – Notating sub sections. May I get a motion to approve Article 9
 - Terri Niles motioned to approve - seconded by Kate Fernald - the motion was carried unanimously

General Election Recommendations

- Della shared that CCDW is looking at recommendations and not endorsements - following a discussion on our recommendations, a vote to accept the committee's recommendations will be made. We will not be voting on individual races because that is the job of the committee!
- Terri Niles motioned to approve - seconded by Marsha Manning -
 - 1 opposed and 9 approved - the motion was carried unanimously

- **Announcements and Good of the Order**
 - **Loowit Brewing Company**

- **Adjourn at 6:38 p.m.**